

Human Resource Letter No. 14-04
Hazardous Weather

As a result of the recent hazardous weather, the Governor's Office issued a Declaration of Emergency. Upon issuing a Declaration of Emergency, the Governor has the authority to excuse all employees of State government from reporting to work during extreme weather or other emergency conditions. As you are all aware, the office was recently declared closed. Specifically, Tuesday, January 28 and Wednesday, January 29 the office was closed all day. On Thursday, January 30 the office was on a 2-hour delay. Therefore, pursuant to South Carolina Code of Laws Section 8-11-57, all state employees absent from work as directed on January 28, 29 and 30, 2014 due to the closing of state offices caused by hazardous weather conditions are granted leave with pay. [Attached](#) is Executive Order 2014-09 issued by the Governor granting leave with pay.

When entering the leave with pay into the MySCEmployee portal, use leave type **C. Hazards Weather & Emerg.** These absences will be leave with pay and will not deduct from your annual leave balance. Please let me know if you have any questions.

Cathy Floyd, SPHR
SC Workers' Compensation Commission
Human Resources
1333 Main Street, Suite 500
Post Office Box 1715
Columbia, SC 29202-1715
Office: 803-737-5671
Fax: 803-737-5715
www.wcc.sc.gov